

PERSON SPECIFICATION



Job Title: Fixed Term Part-time Midday Supervisor

Grade: PCD3 (A) £24,027 per annum pro rata

Essential upon appointment	Desirable on appointment (if not attained, development may be provided for successful candidate)
Experience	
<ul style="list-style-type: none"> • Experience of communicating well at all levels. • Experience of working as part of a team, understanding roles and responsibilities and your own position within these. 	<ul style="list-style-type: none"> • Working with children or young people.
Skills and Knowledge	
<ul style="list-style-type: none"> • Ability to respond quickly and effectively to issues that arise. • Ability to use own initiative and take action accordingly. • Effective communication with adults and children. • Ability to take a firm but fair approach to handling behaviour issues in line with the school's policies • Ability to build effective working relationships with colleagues 	<ul style="list-style-type: none"> • Knowledge of basic Health and Safety and First Aid. • Basic understanding of food hygiene. • Ability to deliver instructions to pupils.
Qualifications	
<ul style="list-style-type: none"> • Relevant NVQ2 or experience 	
Personal Qualities	
<ul style="list-style-type: none"> • Commitment to upholding and promoting the ethos and values of the school. • Commitment to maintaining appropriate confidentiality at all times. • Commitment to safeguarding, equality, diversity and inclusion. 	<ul style="list-style-type: none"> • Commitment to supporting and understanding pupil needs.
Other Requirements	
<ul style="list-style-type: none"> • Ability to form and maintain appropriate relationships and personal boundaries with children and young people. • Occasional attendance at meetings outside working hours. • Enhanced DBS clearance required. • Full clean driving license. 	
Equal Opportunities	
<ul style="list-style-type: none"> • To assist in ensuring that WAF's equalities policies are considered within the school's working practices in terms of both employment and service delivery. 	

Optional - Statement for recruitment purposes: You should use this information to make the best of your application by identifying some specific pieces of work you may have undertaken in any of these areas. You will be tested in some or all of the skill specific areas over the course of the selection process.